

# Information on the 8<sup>th</sup> Session of the Working Party on Billfishes and 10<sup>th</sup> Session of the Working Party on Ecosystems and Bycatch

## Cape Town, South Africa

### 1. Meetings dates and venue

The 8<sup>th</sup> Session of the Working Party on Billfishes and the 10<sup>th</sup> Session of the Working Party on Ecosystems and bycatch will be held as follow:

- 8<sup>th</sup> Session of the Working Party on Billfishes (WPB10): 11-15 September 2012
- 10<sup>th</sup> Session of the Working Party on Ecosystems and Bycatch (WPEB08): 17-19 September 2012

The venue of the Working Parties will be:

15 ON ORANGE HOTEL (<http://www.15onorange.com/>)  
15 Orange Street  
Cape Town 8000  
South Africa.

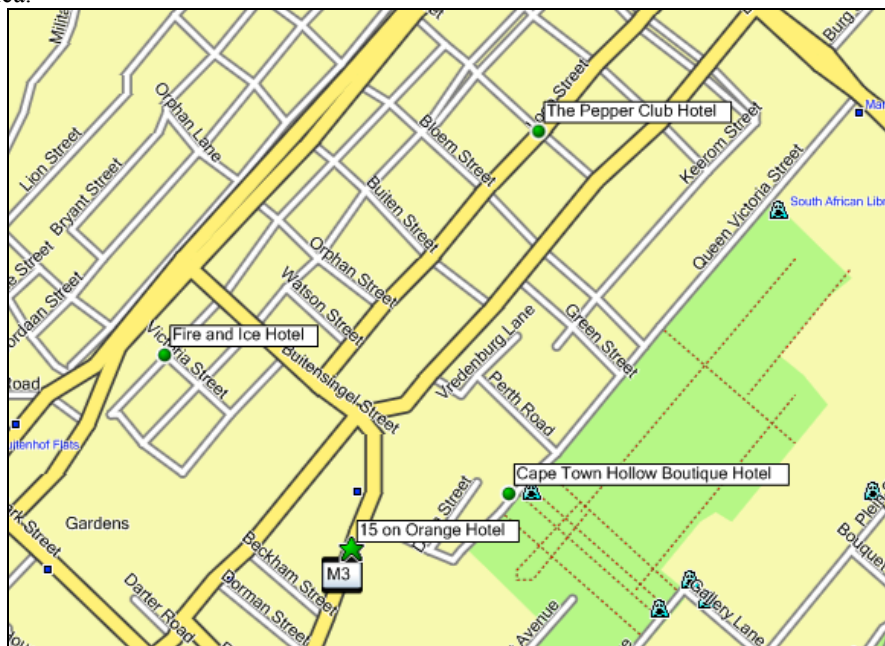


Figure 1. Map of Cape Town indicated the venue and nearby hotels.

### 2. Contacts

The contacts for these meetings at the Secretariat are:

Mr. Julien Million: [julien.million@iotc.org](mailto:julien.million@iotc.org)  
Ms. Claudia Marie: [claudia.marie@iotc.org](mailto:claudia.marie@iotc.org)

The contacts for these meetings in South Africa are :

Ms. Wendy West: [WendyW@daff.gov.za](mailto:WendyW@daff.gov.za)  
Mr. Sven Kerwath: [SvenK@daff.gov.za](mailto:SvenK@daff.gov.za)

### 3. Registration

Please pre-register online at [www.iotc.org/registration/](http://www.iotc.org/registration/) at your earliest convenience. This is essential to allow the Secretariat and the host country, South Africa, to make the necessary arrangement.

Participants are reminded that the final list of participants will be based on information provided at the time of registration.

### 4. Travel arrangements

Participants are requested to make their own travel arrangement and fund the expenses incurred.

#### Getting to Cape Town:

Cape Town is a two hours flight from Johannesburg, which has direct links with most major cities around the world.

#### IOTC Meeting Participation Fund (MPF)

The participation of **one representative of developing CPCs of the IOTC** can be supported through the IOTC Meeting Participation Fund (cf. IOTC Resolution 10/05). Official letters of application to the IOTC Meeting Participation Fund should be received no later than the **3<sup>rd</sup> August 2012**.

The Commission at its meeting in April 2012 adopted a new process for the administration of the MPF. As the main goal of the MPF is to increase the participation of scientists of developing CPCs to scientific meetings of IOTC, and in line with paragraph 6 of the Resolution 10/05, applications to the MPF will only be considered if the applicant is eligible and intends to produce and present a working paper, relevant to the work of the working party that he or she wishes to attend.

Rules of procedure for the administration of the IOTC Meeting Participation Fund as well as guidelines for applying to the MPF can be found at the following link and applicants are required to apply for funding as soon as possible, but not later than the 3<sup>rd</sup> August 2012:

<http://www.iotc.org/files/proceedings/Meeting%20Information/Rules%20Of%20Procedure%20For%20The%20Administration%20Of%20The%20IOTC%20Meeting%20Participation%20Fund.pdf>

Developing CPCs are also encouraged to seek support through the Assistance Fund established under Part VII of the UN Fish Stocks Agreement of the United Nation (UNFSA). Information and application procedure to the Assistance Fund of the UNFSA, can be found at:

[http://www.un.org/Depts/los/convention\\_agreements/fishstocktrustfund/fishstocktrustfund.htm](http://www.un.org/Depts/los/convention_agreements/fishstocktrustfund/fishstocktrustfund.htm)

### 5. Accommodation

Please find below a list of two hotels in the vicinity of the meeting venue in Cape Town.

Hotel	Rates per night	Contact	Distances
<b>15 on Orange (Five Star hotel):</b> 15 Orange Street, Cape Town, 8000	From R1600  <b>Discounted rates: R1300-deluxe suite and R1100-standard room.</b>	Central Reservations Office: Tel: +27 21 430 5302 or +27 86 150 5050 Email: <a href="mailto:reservations@africanpridehotels.com">reservations@africanpridehotels.com</a> Web: <a href="http://www.africanpridehotels.com/15-on-orange-hotel.html">http://www.africanpridehotels.com/15-on-orange-hotel.html</a>  Quote the following code when booking to receive a discount: DAFF 100912	<ul style="list-style-type: none"> <li>• 30 km to Cape Town International airport;</li> <li>• This hotel is hosting the meetings.</li> </ul>
<b>The Cape Town Hollow Boutique:</b> 88 Queen Victoria Street, Cape Town, 8001	From R1500	Reservations: +27 21 423 1260 Email: <a href="mailto:reservations@capetownhollow.co.za">reservations@capetownhollow.co.za</a> Web: <a href="http://www.capetownhollow.co.za">www.capetownhollow.co.za</a>	<ul style="list-style-type: none"> <li>• 30 km to Cape Town International airport;</li> <li>• Less than 200m from the meetings venue</li> </ul>
<b>The Pepper Club:</b> Loop Street, Cape Town, 8001	From R1300	Reservations: +27 21 812 8888 or +27 21 812 8800 Email: <a href="mailto:info@pepperclub.co.za">info@pepperclub.co.za</a> Web: <a href="http://www.pepperclub.co.za">www.pepperclub.co.za</a>	<ul style="list-style-type: none"> <li>• 30 km to Cape Town International airport;</li> <li>• 500m from the meetings venue</li> </ul>
<b>Fire and Ice Hotel:</b> New Church and Victoria Street, Tamboerskloof, Cape Town, 8002	From R899	Reservations: +27 21 488 2555 Email: <a href="mailto:reservations@firandicehotel.com">reservations@firandicehotel.com</a> Web: <a href="http://www.proteahotels.com/protea-hotel-fire-ice-cape-town.html">http://www.proteahotels.com/protea-hotel-fire-ice-cape-town.html</a>	<ul style="list-style-type: none"> <li>• 30 km to Cape Town International airport;</li> <li>• Less than 400m from the meetings venue</li> </ul>
<b>Daddy Long Legs Art hotel</b>	From R675	Tel: +27 21 422 3074 Web:	<ul style="list-style-type: none"> <li>• 30 km to Cape Town International airport;</li> </ul>

134 Long Street, Cape Town 8001		<a href="http://www.nightsbridge.co.za/bridge/book?bbid=10557">http://www.nightsbridge.co.za/bridge/book?bbid=10557</a>	• Less than 400m from the meetings venue
<b>Cat and Moose Backpackers Lodge</b> 305 Long Street Cape Town 8000	Double room R300 Dorms R100	Tel: +27 21 423 7638 Email: <a href="mailto:catandmoose@hotmail.com">catandmoose@hotmail.com</a> / <a href="mailto:info@catandmoose.co.za">info@catandmoose.co.za</a>	• 30 km to Cape Town International airport; • Less than 200m from the meetings venue

**6. Arrival and entry formalities**

Participants should make their own arrangements for their entry visa in South Africa and it is recommended to do so as soon as possible.

What are the requirements for entering South Africa?

- A passport or travel document valid for no less than 30 days after the expiry of your intended visit
- At least one blank page in your passport
- A valid visa, if required
- A return or onward ticket
- Yellow fever certificates are required if the journey starts or entails passing through the yellow fever belt of Africa or South America.
- Proof of financial means to pay for your living expenses while in South Africa

Depending on your nationality, and the purpose and duration of your visit, you may not need a visa to visit South Africa. Please see here the list of countries that are exempt of visa:

<http://www.home-affairs.gov.za/Countries%20Exempy%20from%20SA%20Visaa.html>

If you are not exempt of visa to enter South Africa, please check the list of South African offices abroad for information on where to apply in your country: [http://www.dirco.gov.za/foreign/sa\\_abroad/index.htm](http://www.dirco.gov.za/foreign/sa_abroad/index.htm).

If you are applying for a visa you will need the following additional:

- A completed Form BI-84 (application for a visa): <http://www.home-affairs.gov.za/PDF/immigration/bi-84.pdf>
- A letter of invitation (please contact Ms. Wendy West and Mr. Sven Kerwath if you need such a letter)

**7. Transportation**

Some hotels can provide taxi services from the airport to the hotel and from the hotel to the venue at the expenses of the participants. However, most of the recommended hotels are in close vicinity of the venue. Care hire companies are available at the airport (Europcar, Avis, Tempest, Budget). Public transport in and around Cape Town includes taxis, buses and trains.

**8. Dress code**

The dress code for the meeting is Smart Casual

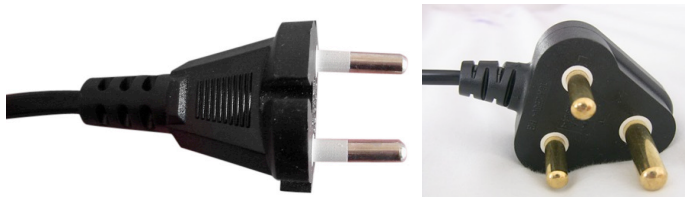
**9. Delegates kit**

All documents and other materials for the Working Party will be available through a WIFI intranet network in the meeting room. It is then necessary for the participants to carry a laptop with WIFI to the meeting with a PDF reader software. Moreover, the documents will be available on the IOTC website in advance of the meeting at the following pages:

- 10<sup>th</sup> Session of the WPB: <http://iotc.org/English/meetings/wp/wpbcurent.php>
- 8<sup>th</sup> Session of the WPEB: <http://iotc.org/English/meetings/wp/wpbycurrent.php>

**10. Electricity**

Electricity in South Africa is 220/230 volts AC, 50 Hertz. It is recommended to delegates to bring adequate adaptors with them. Most hotel rooms have 100 volts outlets for electric shavers and appliances.



## **11. Telephone service**

### International dialling code

The International dialling code for South Africa is +27

### Mobile services:

There are four mobile service operators, Vodacom, MTN, Cell C and 8ta and they can be found on arrival at the airport. They offer SIM card and prepaid recharge for mobile phones.

## **12. Internet**

Wi-Fi facility will be available in the conference area.

Internet service at hotels and outside the conference area will be at participants' own expense.

## **13. Currency and exchange**

The currency in South Africa is the Rand (ZAR). The current exchange rates are (20/06/2012):

1 USD = R8.20

1 British Pound = R12.92

1 Euro = R10.41

To exchange cheques for cash at foreign exchange dealers, you must present a valid passport.

Changing foreign currency or travellers cheques can be processed at banks (Absa, FNB, Nedbank, Standard Bank) throughout South Africa or at licensed money changers such as Bidvest.

All major credit cards can be used in South Africa, with American Express and Diners Club enjoying less universal acceptance than MasterCard and Visa.

## **14. Tourism**

Information on tourism in South Africa can be found on the following website:

- South African Tourism: [www.southafrica.net](http://www.southafrica.net)
- South Africa.info: [www.southafrica.info](http://www.southafrica.info)
- Lonely Planet: [www.lonelyplanet.com/south-africa](http://www.lonelyplanet.com/south-africa)

Information on Cape Town can be found at:

- Cape Town Tourism: [www.capetown.travel/](http://www.capetown.travel/) and [www.tourismcapetown.co.za](http://www.tourismcapetown.co.za)